

Checklist for Building Projects

NOTE: This checklist has been developed to guide you through your building project. It is not intended to cover every aspect of the village ordinances related to building. You are not required to use this form.

- Instructions:
- Place a check in the appropriate box to verify information or indicate you have completed the task.
 - If you are building a house, complete sections I, II, III and IV.
 - If you are building an accessory building, complete sections I, II, IV and V.

Section I - Name/Address

Name:	Address/Parcel:
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Section II - Confirmations

I have confirmed my zoning district to be: R-1A R-1B R-1C

I have confirmed that:

- Boundary monuments/pins have been located for the lot, or the boundaries have been marked/staked by a certified surveyor / company.
- The lot size and frontage meet the requirements of the Schedule of Residential Regulations as outlined in the Village Zoning Ordinance.
- The location of the proposed building on the lot will be adequate distance from lot lines and other building and meet all setback requirements for: Lot Lines Other Buildings Easements

Section III - House (only)

- The square footage of my proposed house meets the minimum square footage requirements for my zoning district.
- The proposed building will not exceed the maximum permissible height of 35 feet.

Section IV - Accessory Building (only)

- The square footage of my proposed building does not exceed the maximum permissible size (4% of lot size, or 1,008 square feet, whichever is less).
- The proposed building will not exceed the maximum permissible height of 22 feet.
- The materials to be used on the exterior of the proposed building will be aesthetically compatible with all neighboring structures.

Section V - Reviews / Approvals / Fees

- Required fees have been paid.
- Plot plan has been reviewed and approved Village Council and signed by the Village Zoning Administrator.
- Approval and building permit has been received from Clinton County.